

RIVERVIEW HIGH SCHOOL KILTIE BAND

PRINCIPAL:	MRS. LINDA NOOK
ASSISTANT PRINCIPAL	DR. PAUL GALLAGHER DR. ROBERT LIMING MS. MELANIE DUNHAM DR. HARRIET MOORE
DIRECTOR OF MUSIC: ASSOCIATE DIRECTOR:	MR. MARK SPREEN MR. NORM VAGN
DANCE CHOREOGRAPHERS:	MRS. ALISON DIETZ MS. BECKY HOLAHAN
PERCUSSION INSTRUCTOR:	MR. CHARLES EVANS
GUARD INSTRUCTOR:	MRS. MARYANN NAUMANN
BAGPIPE INSTRUCTOR:	MR. KEVIN WIEGAND
ADMINISTRATIVE ASSISTANT	MRS. KATE MOCHERMAN
ORGANIZATION AFFILIATES:	SUSPBA, FMEA, SAME, FBA, FSMA, MENC
BUSINESS PARTNERSHIPS:	RHS KILTIE BAND BOOSTERS, INC. RHS FOUNDATION JAZZ CLUB OF SARASOTA FLORIDA WEST COAST SYMPHONY SARASOTA ARTS COUNCIL SELBY FOUNDATION WELLER FOUNDATION SARASOTA COMMUNITY FOUNDATION

FORWARD

The Kiltie Marching Band, Wind Ensemble, Symphonic Band, Concert Band, Varsity Band, Pipes, and Jazz Ensembles are groups of musicians, along with the Highland Dancers and Kiltie Honor Guard, who carry on a proud tradition of excellence. Handed down over 40 years and characterized by their motto, "IF IT IS TO BE, IT'S UP TO ME!" Whether or not you have a right to proclaim this year's band as a part of this tradition depends on what you as an individual accomplish in the months to come. The Kilties have a proud heritage. They are uniformed in the distinctive Dress MacDonald tartan. Clan MacDonald is the largest of all the Clans in Scotland. This honor brings responsibility to each Kiltie, not usually assigned to young men and women.

Over the years we have learned that if the Kilties are to be outstanding, certain qualities of behavior are necessary. If you can display these qualities, you can be assured of an outstanding band.

Hours of effort and planning go into a band performance. It is imperative to take good care of your uniform and band equipment, play your music accurately, and give it your best. We want the band member who will give us 100+ percent, and spend a little more time than the person next to him. We consistently have an outstanding group because (a) we work harder and more efficiently than the other bands; (b) we participate in more difficult activities than the other bands, and do them better; and (c) we spend more time than the other bands.

DEMONSTRATION SCHOOL STATUS

In 1994 Riverview High School was the first high school in Florida to receive the "Demonstration School Status" from the Department of Education. Riverview High School is now one of three high schools in the state and the only music department to this date to receive and maintain Demonstration School Status. In 2000, Principal at the time, Kevin Flynn, was awarded the Administrator of the Year for the State honoring his support of the Arts especially Music. This past January 2006, the Riverview High School Music Department was recognized in Tampa at the State Music Teacher's Clinic with the highest award possible by our State of Music Education. In 2002, we were the only High School in Florida to receive this award. To maintain this honor, it will take a continued effort with continued support by students, parents, staff, school and county administration.

THE THREE A'S

1. Academics:
GPA's and a good education is our primary goal while at RHS. 65%-75% of the Kiltie Band is 3.0 or higher. Out of all of the seniors in the class of 2007 all but a few will go to four-year colleges around the world. Many will receive the Bright Futures Scholarships along with tens of thousands of dollars from other scholarship sources. Kilties must maintain the minimum eligibility as set by the state of Florida Department of Education.
2. The Arts:
As a musician, dancer, or guard we must improve in our performance level consistently until graduation. The best way to progress is private lessons and dance classes. Daily practice not less than 30 minutes on a consistent basis doubles normal progress.
3. Attitude:
The success of a person depends on several factors. Here are 3 indicators of attitude for success.
 1. Attendance: On time, never absent, 100% club.
 2. Respect for yourself, your peers, the band officers, chaperones, music staff, and your parents.
 3. Respect for material things: uniform, instrument, equipment, facilities, buses, hotels, etc.

G.P.A. ELIGIBILITY REQUIREMENTS

Academic Standing - Spring Semester 2007 and Each Semester Thereafter

- A. A ninth-grader must maintain a **cumulative** 2.0 grade point average on a 4.0 scale, or its equivalent, in **all courses** he/she takes to be eligible each semester.
- B. A 10th, 11th and 12th grader must EITHER maintain a cumulative 2.0 grade point average on a 4.0 scale, or its equivalent, in all courses he/she takes OR maintain a cumulative 2.0 grade point average on a 4.0 scale, or its equivalent, in all courses he/she has taken since his/her entry into the ninth grade to be eligible each semester.
- C. Exceptional students who are pursuing a special high school diploma shall be required to maintain a cumulative GPA of 2.0 on a 4.0 scale in all those courses necessary for the completion of the requirements for the special diploma as prescribed by the district school board.

PROCEDURES

You are expected to come to class each day prepared to work, bringing all materials.

You are expected to be in the room when the tardy bell rings and in your seat with your equipment 2 minutes after the bell.

Homework-each teacher's description

Quizzes-each teachers description

Cheating of any kind will not be tolerated. Cheating results in a zero

Opportunity for make-up of tests or quizzes will be available as needed after school at 2:15 p.m. in Music Building. Please let teacher know when you plan to come to insure teacher will be available.

Help is available from teachers. Times vary from teacher to teacher.

CLASS REQUIREMENTS

Notebook for class, folders

Homework and Practice- Students will be expected to spend 15 to 30 minutes each night completing assignments or studying for tests.

Attendance-Students are expected to attend class regularly. Five non-related absences will result in 50% reduction in

Employability Skills for that quarter

Class Participation-Students should come to class on time and prepare to work. This includes bringing instrument, folder.

Students are expected to participate in all classroom activities.

GRADING SYSTEM

All band classes (including pipes, dance, guard, and percussion classes) are full year courses. If you drop your class before the end of the year, you will need to return your uniform and equipment immediately and will not be eligible for awards night or the senior banquet.

Music Department Grading System 2007/2008 *Band Department (Sample)*

Class -

To equal **35%** of the students overall grade per quarter.

An average of class grades and tests, usually 4 to 10 grades

Employability Skills -

To equal **20%** of the students overall grade per quarter

Attendance = 10 points per quarter,

Tools & materials = 10 points per quarter

-1 point per unexcused absence in class and -1 for 3 tardies

-1 point for every 3-teacher comments indicated by alphabetic letters

Attendance-50%, Tardies-25%, Time on Task-10%, Cooperation-5%, Appropriate Dress-5%,
Required Supplies-5%.

Performances -

To equal **25%** of the students overall grade per quarter, no single performance greater than 15 pts.

Quarter I - 10 or more performances in the quarter

Minus 4 points per missed event minimum

Quarter II - 2 to 5 performances in the quarter

Minus 5 to 12 points per missed event

Quarter III - 2 to 5 performances in the quarter

Minus 5 to 12 points per missed event.

Quarter IV - 2 to 5 performances in the quarter

Minus 5 to 12 points per missed event.

*** 92% is the maximum grade if 2 performances are missed in a quarter regardless of enrichment**

Rehearsals - To equal **20%** of the students overall grade per quarter. “Rehearsals” are non-school hours and no single rehearsal missed will be greater than 10pts.
Quarter I - Approximately 50 hours
Quarter II - Approximately 10 hours
Quarter III - Approximately 2-8 hours
Quarter IV - Approximately 4-8 hours

Semester Exams - To equal **20%** of semester grade. Semester exam is a written test.

Enrichment - Maximum 15 points per quarter (see form)
Make-ups – Extra Credit
1 form per person per quarter. The most frequent mistake is not getting parents and teachers signatures, marking the exact number of lessons.

* Long term absences such as family emergencies or long term illness usually require alternative assignments.

Riverview Grading Scale-

A = 90-100
B = 80-89
C = 70-79
D = 60-69
F = 0-59

Extra Credit-Students are offered the opportunity to complete extra credit each quarter. An extra

Make Up Work-

Students are encouraged to complete all make-up work in a timely fashion and in accordance with school policy. They will have up to one day for each day they are absent to complete their work. Ten points will be deducted for each day an assignment is late. After five days the assignment will not be accepted.
Assignments for the week are written on the board and students are required to keep them in their notebook.
If you are absent from a test, you must make-up the test on the day you return to class. Tests are assigned in advance; therefore, an absence the day before a test does not exempt you from taking the test with the class.

Tutoring-

Private tutoring is available upon request. Please do not wait too long to ask for help. Your teacher will be happy to arrange tutoring with another student, teacher, or professional tutor.

Enrichment Grading

Student _____ Date _____ Quarter _____
Band Class _____

A. Participation

1. Private lessons - 1 point each lesson
2. Musical tours
3. Field trips, clinics, workshops, master classes
4. Plays, Concerts
5. FBA, FOA, FVA activities
6. Conducting, rehearsing
7. Active in performing community musical groups
8. Anything acceptable to instructor in advance

B. Documentation and Verification

1. With ticket stub only
2. Signature of private teacher

I participate in the following activities:

Private Lessons _____ Performing Group _____ Other _____
Instrument: _____ Frequency _____
Teacher _____ Phone# _____
Signature of private teacher _____

I have attended the following:

Function _____
Date _____ Place _____
Ticket stub attached Yes _____ No _____

SET POINT(S)

- a) 1 point per private lesson on primary instrument with documentation dates and teacher signature.
- b) 1/2 point per private lesson on secondary instrument with documentation dates and teacher signature.
- c) I point for art, drama, humanities, and music classes at RHS that are listed on your schedule.
- d) I point per play, drama, etc., with program, or ticket stub.
- e) 2 points per concert in major concert hall i.e., Van Wezel, Opera House, Asolo, Ruth Eckerd Hall, Tampa Bay Performing Arts, etc.

VARIABLE POINT(S)

- a) Point(s) dance class or group effort in the arts.
- b) Point(s) music software - buy your own - some are available at RHS see Mr. Naumann.
- c) Point(s) on grade replacement for time served making up for time missed
 - Football games & concerts - 6 hours
 - Rehearsals / sectionals after school - 1 hour each
 - One night rehearsal - 2 hours each
 - Jazz - 2 hours each
- d) Point(s) on grade replacement - Master Theory workbook(s) 11-VI
 - Workbook completion and graded unit test

Director Use Only

Total # of points earned _____
Comment _____

SUMMER SCHEDULE FOR KILTIES

June - Session I of Summer School - "Summer Band" (SUBJECT TO CHANGE PER SCHOOL BOARD DECISIONS)

- 10 days usually 8:00 am – 12:00 pm
- Bring a snack and water
- Dress should be shorts, T-shirt, shoes and socks. No sandals or flip-flops.
- Course Content: Facing commands, basic marching "Block", pre-game show, 6 major scales, Exercises: etudes, pre-game music, pre-game music memorization, warm-ups
- Emphasis on fundamental musicianship

Students Required to Attend:

- All Incoming Freshmen and transfer students. (Anyone new to the Kilties).
- All officers
- New Kiltie Honor Guard & Guard Officers
- New Dance & Dance Officers
- Percussion / Drum line

Failure to attend may result in combination(s) of the following:

1. Dismissal from band
2. Possible loss of pre-game and/or half-time position
3. Loss of third quarter break for a specified number of games
4. Friday afternoon or Friday night music building clean up
5. Field Crew after rehearsal
6. Before, during, or after school duties
7. *Possible loss of position if officer

August - Session II - "Band Camp"

- Credit undecided (Subject to school board decisions)
- 5 days usually 8:00 am - 12:00 pm
- No bus transportation - recommend car pool or SCAT bus
- Bring a snack and a drink.
- Dress: shorts, T-shirt, shoes and socks, bring sunglasses, sun block
- Course Content: Facing commands, basic marching "Block", pre-game show, half-time show, 6 major scales, necessary minor scale(s), pre-game memorized, half-time music, some half-time music memorization, warm-ups
- Bring flip folder and lyre

Students Required to Attend:

- All Kilties
- Brass, Woodwinds, Percussion, Pipes, Dance, and Guard

Failure to attend will result in one or more of the following:

1. Dismissal from band
2. Possible loss of pre-game and/or half-time position
3. Loss of 3rd quarter off for a specified number of games
4. Friday after school or Friday night music building clean up
5. Field crew after rehearsal
6. Before, during, or after school duties
7. *Possible loss of officer position

HEALTH

1. The school board of Sarasota County requires the completion of many forms for participating in music department events:
 - Release & Consent form is to be notarized front and back. This form is for medical emergencies and gives a doctor the permission to attend to your student.
 - Information Form is for our records. It is important to have up dated phone numbers when your student is participating with the band.
 - Emergency Medical & Permission Consent Form. This is important information a doctor may need to know such as, allergies to medications, foods, etc, any health problems and insurance information.
 - Medication/Treatment Authorization Form. This form provides medical and parental authorization for medication to be administered or medical treatment to be provided.
 - Statement of Insurance on Private Vehicles. The School Board requires proof of insurance coverage in force on all private vehicles, prior to and during their use for the transportation of school sponsored groups.
2. The Kiltie uniform is very heavy and in our warm, humid climate is very HOT! It is mandatory for all “Kilties” to drink as much water as possible and to eat a light meal before every outside performance. If you feel faint, shaky, nausea and weakness, do not be embarrassed kneel down on one knee. Contact a chaperon and/or adult immediately! This can be avoided by hydrating yourself before the performance with plenty of water. Sodas and caffeine products can make the situation worse.
3. Another outdoor problem is red ants (fire ants). If you should step in them, get off the field quickly, take off shoes and socks, and see a chaperon.
4. To avoid accidental injury and for a more uniform appearance, we ask that only small gold post earrings be worn.

PROCEDURE FOR DROPPING A COURSE INITIATED BY A STUDENT

Through the third week (15 school days) of the course, a student may drop the course without penalty and may add a course if the master schedule permits. During the fourth week a student may drop a course without penalty, but he cannot add a course. After four weeks (twenty school days) a student shall receive an F for a course dropped as the final course grade for the academic year.

ZERO HOUR RULE ***(Or Final Rehearsal Before Performance)***

During marching season the Kilties traditionally practice on Tuesday and Thursday evenings from 6:00-8:00 pm. **Attendance at these rehearsals is required for participation at Friday night performances.** Students who miss ANY practices after school may not be eligible to perform on the field the following Friday. This does not excuse a student from attending the Friday night performance. Each concert band has a unique set of rehearsals creating an individual class calendar.

GENERAL BAND COURTESY

1. Return all borrowed items. If you need to borrow uniform parts, scissors, pencils, stapler, tuner, tools, etc., please return these items when finished, especially tools from the toolbox.
2. "Be kind." We spend more hours together first semester than we do with our own families. Be respectful of the feelings and property of your fellow musicians.
3. The music building is the "Home of the Kilties." Everyone should take responsibility for the care and upkeep of the building. Do not leave trash on the floor and pick up your personal belongings and put them in your locker.
4. Remember you are part of an organization with a respectable reputation to uphold. Please conduct yourself in such a manner.
5. Show visiting bands the respect that you would want in return. All bands work hard and can learn from each other.
6. Please remove all hats when entering the Music Building. "Remove it or loose it!"

GENERAL RULES **PUBLIC APPEARANCES AND TRIPS**

ALL BAND STUDENTS ARE REQUIRED TO HAVE PROPER UNIFORM AS INDICATED BY THE DIRECTOR(S).

1. While representing Riverview High School, both within and without the community, all students, staff, and parent volunteers are under the jurisdiction of all stated and implied school policies. Everyone must conform to the laws, rules, and regulations set by the State of Florida, Florida Department of Education, F.H.S.A.A., F.S.M.A., Sarasota County School Board, Riverview High School, Kiltie Band Boosters, Inc., and the Kiltie Band Handbook.
2. Schedules are to be followed. Arriving late to any scheduled activity will be considered an unexcused tardy. It is suggested that each band member be early to the scheduled activity.
3. Any time the student is in public, he must be dressed in accordance with the music department dress code unless specified otherwise. Forgotten uniforms or parts of uniforms may result in non-participation, but may not exempt one from being in attendance at the function. Frequent infractions may result in dismissal from the performing organization.
4. When you are not involved with the band activity, you must be in a group of at least four band members.
5. When a student has been assigned to a group or chaperon, he must travel and remain with that group at all times unless other arrangements are made prior to the time of departure. F.S.M.A. requires a minimum of one chaperon for each group of ten students or less.
6. No student is to visit relatives or friends while on a trip without previous arrangements by his parents or guardian with the Directors.
7. Use or possession of alcohol or drugs in any form is absolutely prohibited. Violation may result in immediate expulsion from the organization with loss of all honors, awards and credit, as well as suspension or expulsion from school.
8. All financial obligations with the organization must be cleared before leaving on a trip.
9. If it is found necessary to send any student home for infractions of the policies, the student will be responsible for any extra expenses incurred.

10. Food, beverages, candies, and gum is not permitted in the music building, lobby, or locker rooms.

REHEARSAL REQUIREMENTS AND RECOMMENDATIONS

1. Be in your chair/position by two minutes past the tardy bell, or ten minutes before a night rehearsal is to begin. Be early when possible. Warm-up time for field rehearsals will be announced. Please do not play instruments in route to field positions. You may play upon arrival.
*** All percussion - "First to show last to go"**
2. Use planned warm-up exercises before playing long tones, intervals (lip slurs), scales, and parts in music being rehearsed. The warm-up exercises will be graded on occasion.
3. Have accessories such as flip folders, extra reeds, mutes, pencil, mallets, etc. which might be required for rehearsal.
4. When a composition is placed in your folder, look it over. Know how a piece of music sounds before you play.
5. Line up your chair and stand so you may look directly over the top of the music at the conductor.
6. The conductor must have your eyes and attention before he begins to direct or speak. If the conductor is on the podium, there should be no talking or playing except by permission or direction.
7. Learn to look at the conductor once every bar or so in a slow number, more frequently in music of rapid pulse. Watch, listen, and feel. Be sensitive to changes of dynamic tempo, and style.
8. Concentrate during rehearsals on objectives of the session. It is a matter of eliminating errors whatever they may be. Have your part prepared before rehearsal...."put it together" with fellow musicians in rehearsal time. "Learn to Learn"
9. When reading a composition, again concentrate on the music. Study before you play by singing, feeling rhythmic patterns and meters. **DO IT RIGHT THE FIRST TIME**, get it right when reading. There is no second chance.
10. Demonstrate musicianship when preparing:
 - a. Play all levels of dynamics.
 - b. Play stylistic articulations.
 - c. Think phrases, not measures or notes.
 - d. Feel meter.
 - e. Always produce a musical sound, something that is a pleasure for listening.
 - f. Count rests and watch conductor for entrances.
 - g. Tune as you play.
11. Performance of music requires determination and confidence. Don't be afraid to be wrong. Seek what is right and go for it.
12. Musicians have "homework" every day. Even if occasionally it is a short period of time, **PRACTICE.**

FOOTBALL GAME REGULATIONS

1. Students must remain in assigned seats during the game.
2. Unauthorized playing is prohibited.
3. No Kiltie will participate in cheers/cadences of questionable taste, nor act in any manner as to bring attention to himself or the band in a derogatory way.
4. Be silent when requested.
5. Return to the stands immediately after the Pre-Game performance.
6. Because of possible damage to uniforms and instruments, no food or drink is allowed in the stands.
7. Band members are usually permitted to get refreshments during the third quarter.
8. Band members are not allowed in the spectators' bleachers to visit with family and friends at any time.
9. Band members must be ready to play prior to the end of the third quarter. Be in the stands before the buzzer.
10. No one but uniformed band members and chaperons are allowed in the band section of the bleachers.
11. Band members must be completely uniformed at all times, with the exception of hats, while in the bleachers.
12. Prescription drugs are to be administered by Riverview staff or the traveling nurse. Use or possession of alcohol, drugs and tobacco in any forms are absolutely prohibited. Violations may result in immediate expulsion from the organization with loss of honors, awards and credit, as well as suspension or expulsion from school. Violators of this rule will also be sent home at parent's expense.
13. All band members **must** ride buses to and from games and performances unless excused by the Band Directors. Students may ride home with **parents only** if a note has been submitted to a staff member prior to performance day. Students riding with parents will only be discharged when a parent is present. A photo ID of the person picking up the student may be required.

FRIDAY NIGHT ROUTINE

1. Always load and unload **your** equipment, put away tubas, flags, percussion, etc.
2. Get in your warm up arc position.
3. Have your flip folder and music lyre.
4. March in "Military Bearing" no spins or snakes at away games.
5. Line up rows in bleachers.
6. Pay attention to signs, start playing music quickly.
7. No throwing of ice or other objects.
8. Scale in bleachers, tune to "F" before half time.

9. Walk in a dignified manner to your half-time spot.
10. No talking in "off field positions."
11. *While walking to the field for half-time, "**think show and be serious.**"
12. Please show courtesy by not talking while the other band performs, as well as kneeling down and taking off your hat.
13. Half-time exit on kick down automatic left face.
14. Third quarter off unless otherwise instructed.
15. Stay out of spectators' bleachers and the end zones.
16. Be back in the band bleachers by the end of third quarter, and be prepared to play on the downbeat of the designated song at the end of 3rd quarter.
17. Line up on the track at the end of the game in a "tight" 4.
18. March back to the band building/buses with PRIDE.
19. Hats are to be worn at all times, except during third quarter break and while seated in the bleachers.
20. Water will be made available in the bleachers in each section after everyone is seated.

BUS CONDUCT

1. Maintain normal speaking voice level at all times.
2. Cheering should be limited to the stands or actual event.
3. Bus assignments will be made at least two days prior to departure.
4. Bus changes are not acceptable.
5. All band and auxiliary members **must** ride buses to and from games and concerts unless excused by the Band Directors. Students may ride home with **parents only** if a note has been submitted to a staff member prior to performance day. Students riding home with parents will only be discharged when the parent is present.
6. Adult bus captains will be assigned. They are responsible for final check of buses, picking up trash, closing windows, lost articles, instruments, etc. The student officers may assist the chaperons in any way needed. All students are to obey and follow the directions of the bus captain and chaperons.
7. All articles, body parts, and comments are to be kept inside the bus at all times, no exceptions.
8. All members are to stay in their seats while the bus is moving.
9. Students should be in their originally chosen seats for roll call.
10. Roll call on all buses will be by chaperons.

11. All instructions from officers, drivers, bus captains, or chaperons will be adhered to without comment. Grievances may be filed in writing with the Band Directors the following school day.
12. Instruments are transported in cases. Flags and other equipment will be carried in their cases, as well. Uniform parts will be transported in an appropriate manner, i.e. hanging bag, hat container, garment bag, etc.
13. All Sarasota County regulations regarding bus travel are in force on all band trips and must be adhered to. For further information see rules and regulations on file in Riverview High School administrative offices.
14. Obscene language is not tolerated. Referrals will be written.
15. Load and unload your own equipment!!!

HOTEL RULES AND REGULATIONS

1. Every student's room will be assigned a chaperon.
2. **Room Captains:** Each room will be assigned a Room Captain who will have various responsibilities, such as the security of room keys, etc. The Room Captain will make certain that the actions and conduct of room members are up to the standards of the "Kiltie" band. He/She will see to it that noise levels are kept to a minimum, including radio and TV. Any room problems or illnesses must be reported immediately to a chaperon.
3. Be very protective of the property in your room. You are renting it, not buying it. DO NOT take hotel property under the guise of souvenir collecting. Be HONEST. Chaperons and Room Captains will inspect each room upon checking out of hotels. All students assigned to a room will be held jointly accountable for any damaged or missing items. CHECK OUT THE CONDITION OF YOUR ROOM UPON ARRIVAL, AND REPORT ANY PROBLEMS TO YOUR CHAPERON. BE SURE YOU KNOW YOUR CHAPERON'S ROOM NUMBER.
4. There will be other guests at the hotels; therefore, there must not be excessive noise and definitely no playing of instruments in rooms. Do not run around or jump on floors, as these sounds can be distinctly heard.
5. Room Visitation: At no time will there be boys in girls' rooms, or vice versa, and no one other than our own band personnel may visit you in your room. You may not visit in rooms other than those assigned to Riverview personnel.
6. Do not forget that you are a guest in the hotel and that it is a public place of residence and not a dormitory. Never go into the halls or lobbies unless you are dressed in appropriate clothing. Shoes must be worn at all times outside of your room.
7. Do not use the phone or TV in a frivolous manner. Motels/Hotels charge extra fees for use of phone and TV. Even local calls are an extra charge. Long distance service and pay per view TV is disconnected to student rooms.
8. Be certain that your hotel room door is locked every time you leave, and do not forget your key. If you and your roommates are not returning at the same time, the key should be left at the desk in the lobby. Your door should be securely locked before you retire, and opened only to talk with a chaperon.
9. Curfews will be set each day. Anyone late for curfew faces disciplinary action. You must not leave your room after curfew until the next morning. If you request room service, all deliveries must arrive before curfew or delivery will not be permitted, and you **will** be charged for the service. Remember that room service is usually slow and costly. For room service and food take out orders, consult your chaperons.

10. If you are awake early in the morning, do not disturb others who may need to sleep.
11. You will have daily maid service, but you must keep your room as neat as possible at all times. Keep your belongings in a suitcase, dresser, or closet.
12. There is a charge for phone usage. Long distance calls are very expensive. If you call home, CALL COLLECT. Do not charge any calls to your room. Be certain that you and your parents are aware of the time differences when considering long distance calls. Do not make room to room calls unless absolutely necessary, as some of the hotels are not staffed in such a manner as to be able to handle a large number of such calls at one time. There is a charge for all local calls. If a phone must be used, it is suggested to use a lobby pay phone to defer room charges.
13. You are not permitted to swim unless a chaperon is present.
14. Read directions concerning fires and learn what you should do if such a situation occurs.
15. Do not leave valuables, especially money, in your room when you are out. Carry them with you, or leave them in the hotel safe.

Feel free to call a chaperon at any time, day or night, for any reason. They are along to help you have an enjoyable trip.

STUDENT COMMITMENT

Exceptional programs need exceptional funding.

Music programs, by their nature, are expensive. Percussionists, low brass, concert woodwinds, and 50% of the string section are customarily provided with instruments.

Our traditional sources of funding are county budget, school budget, boosters, concession stands, donations, and the fees and rentals, most of which are designated for other expenses.

There will also be opportunities for you to participate in fund-raising for student personal accounts for trip expenses in future school years. These projects may include a yard sale, and a march-a-thon, as well as other means of raising individual funds.

ATTITUDE

Attitude is more important than the past, than education, than money, than circumstances, than failures, than successes, than what other people think or say or do. It is more important than appearance, giftedness or skill. It will make or break a company, a church, a home. The remarkable thing is we have a choice every day regarding the attitude we will embrace for that day. We cannot change our past. We cannot change the fact that people will act a certain way. We cannot change the inevitable. The only thing we can do is rely on the one thing we have, and that is our attitude. Life is 10 percent what happens to us and 90 percent how we react to it.

We are in charge of our attitudes.

THE MAGIC WORD IS A T T I T U D E!!

- 1) It is your attitude at the beginning of a task, which, more than anything else, will affect its successful outcome.
- 2) It is our attitude toward life, which will determine life's attitude toward us.

- 3) We are interdependent. It is impossible to succeed without others. And, it is our attitude toward others, which will determine their attitude toward us.
- 4) Before a person can achieve the kind of life he wants, he must become that kind of individual; he must **think, act, talk, walk, and conduct himself in all of his affairs**, as would the person he wishes to become.
- 5) The higher you go in any organization of value; the better will be the attitude you will find. There is a good reason for this.
- 6) Your mind can hold only one thought at a time. Since there is nothing to be gained by holding negative thoughts--**hold successful positive thoughts**.
- 7) The deepest craving of human beings is to be needed--to feel important--to be appreciated. Give it to them and they will return it to you.
- 8) Part of a good attitude is to look for the best in new ideas and to look for good ideas everywhere.
- 9) Don't waste your time broadcasting personal problems. It probably won't help you...it cannot help others.
- 10) Do not talk about your health unless it's good...unless you are talking to your doctor.
- 11) Radiate the attitude of well being, of confidence, of a person who knows where he/she is going. You will find good things will start happening right away.
- 12) Lastly, for the next thirty days, treat everyone with whom you come in contact with as the most important person on earth. If you will do this for thirty days, you will do it for the rest of your days.

Note: Demonstration of a poor attitude will result in:

- 1) teacher/student conference
- 2) teacher/parent conference
- 3) A school referral.

25 PHRASES FOR KILTIE SUCCESS

- 1) You can't do everything, but you can do something.
- 2) To lead a symphony, one must some times turn his back on the crowd.
- 3) Ships don't come in, they are brought in.
- 4) There are no limits to the amount of good you can accomplish if you don't care who gets the credit.
- 5) Oversleeping will never make dreams come true.
- 6) Unless you know to what port you sail, no wind is a good wind. Remember too, that winds change each day and sails are trimmed to meet existing winds.
- 7) Where I was, is destroyed--where I am stands condemned--where I shall be is just now built.
- 8) Ability is rated by what is finished, not what is started.
- 9) Courage is not the absence of fear; it is the conquest of it.

- 10) Each man has many faces: those he exhibits...those he has...those he thinks he has...and those he hopes he will one day have.
- 11) A mistake is at least evidence that someone tried to do something.
- 12) There aren't any rules for success that work unless you do.
- 13) A diamond is a piece of coal that stuck to the job.
- 14) One reason the big apples are always on top of the basket is that there are always a lot of little ones holding them up there.
- 15) There are no uninteresting things, just uninteresting people.
- 16) Keep your mind open, something good might enter.
- 17) Failure is the line of least persistence.
- 18) One of the best things a man can have up his sleeve is his funny bone.
- 19) Success depends on the second letter.
- 20) Ideas are funny things--they won't work unless you do.
- 21) Opportunities always look bigger going than coming.
- 22) Tomorrow is often the busiest day of the week.
- 23) When you make your mark in the world, watch out for the guys with the erasers.
- 24) If you blame others for your failures, do you credit them with your successes?
- 25) Trouble may ring your doorbell, but it's your fault if you invite it in.

COMMANDMENTS OF LEADERSHIP

- 1) **Begin Right** - Enthusiasm and warmth are important in making a good first impression. Like what you do and show it. Strive to be on time, organized and prepared.
- 2) **Be Tactful** - Requests rather than demands, cooperative decisions, courtesy rather than curtness, respect for the rights and opinions of others instead of intolerance, constitutes the essence of tact and consideration.
- 3) **Be Cheerful** - Radiate good humor, an even disposition and peace of mind in your face, your voice and your actions.
- 4) **Be Just** - Avoid hasty judgments, partiality or prejudicial treatment when working with others. If you make a mistake and everyone does, then just rectify it.
- 5) **Be Persistent** -Expect appropriate behavior and insist on it. If you set out to settle a problem, see it through. If words are ineffective, then act!
- 6) **Be Consistent** -Consistency of behavior is indicative of maturity and self-control. Set the example and live up to it.

- 7) **Be Decisive** - You are responsible to help maintain an atmosphere that is conducive to effective learning. If you fail in your leadership, the conditions become chaotic.
- 8) **Be Judicious** - Avoid scenes or crisis. Avoid uncompromising situations (public arguments, sarcasm, or encouragement of open defiance). Commend publicly and reprimand privately.

UNIFORM

Our uniforms are purchased from Scotland and are a major expense to the Kiltie organization. To perform with the Kiltie Band, a student must be fully uniformed. Failure to have a complete uniform at games will forfeit your position in the half-time show. Repeated failure to bring a complete uniform to performances may result in dismissal from the performing group.

All uniform parts, flag equipment, swords, drums, and/or any additional equipment issued to the student must be paid in full if lost or misplaced.

Uniform Distribution: There is a required uniform rental fee

Uniforms are issued during summer band camp. This fee is due at the time the uniform is issued. Musicians and guard must bring Bando shoes to uniform distribution in order to be fitted for spats. All Kiltie's will receive a Kiltie T-shirt during uniform distribution. If you are issued a jacket with buttons that are pinned on, it is your responsibility to sew them on before the first performance.

Uniform Turn-in: The uniform will be turned in after the Spring Concert in May.

The exact date and time will be announced in the Kiltie Newsletter and posted in the band room. At the end of the year: Jackets must be returned with all buttons sewn on or a fee of \$1.00 per button will be charged for each missing button. Any original uniform parts issued to the student and/or any spare parts issued during the year must be returned. Unreturned or damaged parts must be paid in full at uniform turn-in.

*Late charge of \$25.00 if you miss uniform Check-In.

Wearing the uniform of the Kiltie musician, piper, dance, guard, - There will be uniform and equipment inspections before performances. Infractions will be reflected in the student's grade. Correct wearing of the uniform includes:

Always wear your **Kiltie T-shirt** under your jacket. NO OTHER T-SHIRT WILL BE ALLOWED.

Shorts must be worn under your kilt. Shorts must be fitted to wear above the knee.

Hats are worn two fingers above the eyebrows. When hats are removed, they should be placed under your shoulder strap, especially when you are in the bleachers.

Tartans are adjusted so that the back edge is even with the hem of the kilt. Pin them on. Wearing the uniform or any part issued to you to any unauthorized function will result in loss of the uniform. Loaning the uniform and/or parts is strictly against all regulations.

There is to be absolutely **no** jewelry except post earrings. This includes watches, necklaces, rings, and class rings.

Long hair is to be worn back/up and all hair accessories, scrunchies, barrettes, etc., **must** be black. **No hair dye or color in the hair that is not your natural hair colors.**

The Kiltie travel uniform consists of:

Kiltie T-shirt	Shorts (must be above the knee, no cut-offs)
Hose tops	Spats
Flashes	Black Shoes
Bloomers for all auxiliary	

CARE OF THE UNIFORM

Always hang your uniform up after each use. Make sure the kilt is hung from the top of the hanger (not folded over) so pleats will fall in place. Your uniform should be cleaned after every other performance.

If the jacket is damp or wet, hang up separate from other parts of the uniform. THE RED DYE WILL BLEED into the lighter colored wool.

Sporrans must be hung on hanger after each performance. This prevents the horsehair from curling. Be sure the sporran chain is not hooked in any way to the tassel rings on back of the sporran. The tassels will not support this weight, and will pull loose.

KEEP ALL PARTS TOGETHER IN A GARMENT BAG WITH YOUR NAME ON THE BAG. It is suggested that you purchase the kind of bag that has several pockets, and locks. A good sturdy garment bag is required.

Each uniform and uniform part is numbered. You are responsible for returning those numbered articles that are checked out to you. Do not get uniform parts mixed with another band member's uniform. Remember, you are responsible for this uniform. Any lost parts will have to be paid for. This includes failure to return those parts assigned to you.

Replacement buttons for jackets may be obtained in the uniform room from authorized personnel. Cost is \$1.00 per button. All jackets are issued with all buttons sewn on. At the end of the year, jackets must be returned in the same condition or a fee of \$1.00 per button will be charged for each missing button.

TIP: Memorize your HAT and TARTAN part numbers since these are the most frequently lost articles.

THE UNIFORM ROOM

The uniform room is staffed by volunteer uniform committee members from the Kiltie Booster organization.

The uniform room will be open on Tuesday and Thursday evenings at 5:30, before all football games and most performances. Other times will be posted on the bulletin board. Take care of all uniform problems at this time.

All Kilties must arrive before each performance with a complete uniform. You need to check your garment bag for misplaced parts and report to the uniform room on Thursday before night rehearsal for a spare part.

If you check out a spare part, you become responsible for the cost of that part until it is returned to the uniform committee.

CLEANING OF THE UNIFORM

YOUR UNIFORM MUST BE CLEANED REGULARLY BETWEEN PERFORMANCES.

HAVE ALL WOOL PIECES SPECIALLY CLEANED (hat, jacket, kilt, tartan, socks). Take the uniform to a dry cleaner who will press the pleats in the kilt.

TIP: Ask your dry cleaner to scotch guard the jacket. This will help protect the jacket if it is exposed to rain.

DO NOT WASH THE SOCKS, KILT, TARTAN, HAT OR JACKET IN WARM OR HOT WATER, OR PUT IN THE DRYER! This will shrink the wool. If items are shrunk, you will be charged for a new item.

Belts can be machine-washed and tumble dried after removing buckles and breastplate.

Flagbelts cannot be immersed in water because of damage to the leather holders. The white belt straps can be soaked in warm water and detergent, while the leather holder is held above the water. Or the warm water and detergent solution can be used with a brush to scrub the belt, being careful not to get the leather wet.

Spats can be washed in the washer with detergent. Overnight soaking in HOT water with detergent may be necessary. DO NOT PUT IN DRYER! DO NOT IRON.

TIP: Do NOT bleach the spats

TIP: Spats can be dry cleaned along with the wool uniform parts.

Officer Cords should be dry cleaned throughout the year.

Shoes are purchased from Bando Shoes during summer band camp. All musicians and guard MUST wear the black Bando shoes.

COST OF THE UNIFORM

<i>Uniform Piece</i>	<i>Cost</i>	<i>Uniform Piece</i>	<i>Cost</i>
MUSCIAN		DRUM MAJORS	
Jacket	225.00	Black Jacket	350.00
Kilt	425.00	Sporran	250.00
Belt/2Buckles	25.00	Black Belt	200.00
Breast Plate	10.00	Drum Major Hat	325.00
Buckles Only	5.00 ea	Full Wrap	295.00
Hat	65.00	Broche	40.00
Hat Pin	6.00	Mace	155.00
Sporran	250.00	DANCE	
Hose Tops	100.00	Black Jacket	275.00
Spats	50.00	Kilt	180.00
Flashes	10.00	White Hose	45.00
Tartan	45.00	Flashes	10.00
Tartan Fly Plaid	125.00	Swords	150.00
PIPERS		GUARD	
Jacket	225.00	Vest	150.00
Kilt	425.00	Kilt	180.00
Belt/2 Buckles	25.00	Belt/2 Buckles	25.00
Hat	65.00	Breast Plate	10.00
Hat Pin	6.00	Hat	65.00
Sporran	250.00	Hat Pin	6.00
Pocket Sporran	100.00	Flag Belt	25.00
Hose Tops	100.00	Green Hose	80.00
Spats	50.00	Spats	50.00
Flashes	10.00	Flashes	10.00
Full Wrap	295.00	International Flag	125.00
White Shirt	20.00	Performance Flag	125.00
Black Belt /buckle	60.00	MISCELLANEOUS	
Belt Buckle	35.00	Feathers	15.00
White Hose	25.00	Mouthpiece Holder	3.00
Tie	20.00	White Gloves	3.00pr
CORDS – prices vary	6.00-15.50	JAZZ TUX (4Pieces)	
		Jacket	120.00
Band Capt. Hat	95.00	Pants	50.00
hat /pin / hackles		Shirt	28.00
		Bowtie	20.00

PRICES SUBJECT TO CHANGE

SECURITY AND INSTRUMENT LOCKERS

These lockers are not to be a replacement for your school lockers and may **be inconvenient due to classes in the band room and times when the building is off limits** **Do not share lockers.** Lockers are assigned according to your concert instrument. You are responsible for keeping your instrument and personal items safe by locking them in your locker, especially when outside marching. Keep your locker closed and locked at all times. Please do not leave valuables in the music building. A band member will forfeit his/her locker fee and locker upon mistreating of, and not maintaining a clean locker. We can not be responsible for lost or stolen property.

Broken doors: \$25.00 for repair
Graffiti: \$10.00 for labor/cleaning

Lost Lock: \$5.00
Lost Key: first one \$5.00 - second one \$25.00

SARASOTA COUNTY SCHOOL INSTRUMENT RENTAL CONTRACT

The undersigned student hereby acknowledges receipt of the school owned Music Department Property listed below.

In consideration for this property being issued to me, I do hereby agree:

- 1) To accept full responsibility for the below named equipment and accessories.
- 2) To keep at my own expense, said property in good and proper repair and playing condition. Property condition to be determined by the Director. I agree to have the instrument checked by a repairman at the end of the school year.
- 3) To surrender any Music Department property issued to me, upon notice by the Director or school authorities.
- 4) To pay \$25.00 summer instrument rent, and \$50.00 annual rental per school year for band and orchestra, and \$25.00 per semester for guitar as determined by the Sarasota County school system.
- 5) Instrument rent is not a damage deposit. Check with your homeowners insurance for replacement of a school instrument that may be destroyed by fire, flood, hurricane, etc.

DESCRIPTION OF PROPERTY

Instrument _____ Make _____ Value _____

Factory Serial No. _____ B.P.I. - I.D. # _____

Condition: Excellent _____ Good _____ Fair _____ Poor _____

INSTRUMENT IS EQUIPPED WITH THE FOLLOWING ACCESSORIES:

Case _____ Extra Slide _____ Mouthpiece _____ Ligature _____ Cap _____ Lyre _____

Strap _____ Swab _____ Bocal(s) _____ Bow _____ Resin _____ Shoulder Rest _____

Strings _____ Cello Peg Holder _____ Bass Peg Holder _____ Cleaning Rod _____

Sticks or Mallets _____ Guitar Case _____ Other _____

SARASOTA COUNTY SCHOOLS - RECEIPT AND BOND FOR SCHOOL INSTRUMENTS

School Received From _____ Instrument _____

Make _____ B.P.I. # _____

Attachments _____ School # _____

Condition _____ Value _____

This will acknowledge receipt of the instrument indicated above.

I pledge my word of honor to keep it clean and free from abuse. I shall be responsible for any loss of, or damage to, the instrument which has been loaned to me by Riverview High School.

Rented to me from: _____ School Year _____

Student _____ Grade _____ Date _____

Parent Signature _____ Phone No. _____

Address _____ Zip _____

Approved _____ Director Signature _____

Amt. of Rent Paid _____ Check # _____ Cash _____ Summer _____ School Year _____

A dancer's hair should be worn pulled back except when special rules apply to the Scottish Games. All hair accessories are to be black. **No jewelry except small stud earrings.**

All Highland Dancers for the coming school year must attend the one week band camp in August. New dancers must attend Freshmen Band Camp and training classes yet to be set by the school.

Highland Dancers are to attend the following during the two semester school year:

*All Kiltie Events	Special Scottish Performances with Pipes/Drums
Winter Concert (Dec)	Spring Concert (May)
Small Group Pipe Performances (all year)	Ram Bowl Concert
Pep Rallies	FBA District & State Festivals
Jam Squad (Fri am)	Special Events that may arise
Auditions (Jan.)	

Recognition is given for completion of the course and for outstanding performance.

1st Year - Letter and Pin	2nd & 3rd Years - Appropriate Pin
100% Club	Kay Criner Award - To an outstanding senior dancer

C) Kiltie Honor Guard Guidelines

The Kiltie Honor Guard is a full year, 1 credit, eurhythmics class with some special and unique differences.

The Honor Guard uniform is issued by the uniform committee except for the following special item:

1) Guard Blouse - approx. \$40.00, **2)** Gloves - \$4.00, **3)** Shoes - \$30.00

Other fees for uniform and equipment are listed in the uniform section of this handbook.

All Honor Guard must wear their hair pulled back and all hair accessories are to be **black**.

New guard must attend training classes second semester and summer band camps.

The Kiltie Honor Guard is to attend the following events during the two-semester school year:

Training Class	Ram Bowl Concert
*All Kiltie Events	Jam Squad (Fri am)
Basketball Games - Home	Winter Concert (Dec.)
Auditions (Jan)	Spring Concert (May)
Sectionals - 30 day notice	FBA Indoor Guard Festival
Special Events that may arise	

Recognition is given for completion of the course and for outstanding performance

1st Year - Letter and Pin	3rd & 4th Year - Appropriate Pins
100% Club	Kiltie Honor Guard Award
Solo/Ensemble District & State Medals	

The Kiltie Honor Guard twirl show flags during the half-time show, also become a Historic Honor Guard for parades. Their thirty-eight (38) 3'x5' fringed flags represent:

1. The five historical flags of Florida:
 - 1513 – “Royal Standard of Spain” (Lions & Castles) – Spain
 - 1564 – “Fleur-de-lis” – France
 - 1763-83 – “Kings Colors” – England
 - 1860 – “Stars & Bars” 1st flag of the Confederate (not to be confused with the unpopular Confederate Battle Flag)
 - 1845 – “United States of America”
2. Special Event Flags:
 - Hollywood 2000, 2006

Three Rose Parades – 1969, 1980, 1987
 Three Macy's Thanksgiving Day Parades – 1980, 1996, 2004
 Dublin Ireland St. Patrick's Parade – 1989
 Limerick Ireland International Music Festival
 Two Fiesta Bands

3. Countries the Kilties have visited:
 Mexico Germany Ireland – 1989
 Wales – 1989 England – 1989
 Scotland France

4. Pasadena Rose Parade Tours – 1969, 1980, 1987
 Florida Texas
 Alabama New Mexico
 Mississippi Arizona
 Louisiana California

5. Midwest Band & Orchestra Clinic – Chicago Illinois, Tour
 Georgia Kentucky
 Indiana South Carolina
 Illinois Tennessee

6. Macy's 1980 New York City Tour and the 1985 Inaugural Parade
 North Carolina Virginia
 Maryland Delaware
 New Jersey New York
 Washington D.C.

D) HIGHLAND PIPERS GUIDELINES

There is a detailed curriculum that focuses on the various stages of development in bagpipe proficiency. Although there will continue to be one daily class period for all pipers, there will be a concentration to isolate and produce a genuine performance level structure and gradation.

The levels of progression will be as follows:

1. Novice - Entry level performance proficiency

2. Grade 5 - Adequate performance skills for various functions with limited repertoire, possible qualification for select performance group

3. Grade 4 - Proficient performance skills with good solid repertoire, understands music theory, qualifies for the select performance group

4. Advanced - Advanced Grade 4 performer with wide repertoire and highly developed leadership skills - may qualify for individual Grade 3 performance at Highland game functions
 Grade 3

This is a four-year comprehensive program designed to produce a qualified musician in an educational environment that stresses music theory, performance skills, and leadership.

A special ensemble of pipers, dancers, and drummers will be called upon to perform for special events in the community. Performances will include those required by various political and civic organizations, and those requested by the community for private functions for monetary donations to the school. It is also expected that this group may perform as a special ensemble at concerts. (Some donated funds are deposited in the pipers' account used for assessment fees, repairs, etc.) All performers will be expected to be proficient on a predetermined repertoire and be expected to be able to devise an encore on request.

- 1) The Riverview Bagpipe class is a full year, 1 credit course, which has some special and unique differences.
- 2) There is a detailed curriculum that focuses on the various stages of development in bagpipe proficiency. Although there will continue to be one daily class period for all pipers, there will be a concentration to isolate and produce a genuine performance level structure and graduation. The level of progression will be as follows:

- Novice** - Entry level performance proficiency
- Grade 5** - Adequate performance skills for various functions with limited repertoire possible qualification for select performance group
- Grade 4** - Proficient performance skills with good solid repertoire, understands music theory, and qualifies for the select performances group.
- Adv. Grade 3**- Advanced Grade 4 performer with wide repertoire and highly developed leadership skills – may qualify for Individual Grade 3 performance at Highland game functions.

The level of piping proceeds to Grade II, Grade I, and Open. It is possible to achieve open level with hard work and determination.

- 3) The uniform is issued by the uniform committee and consist of parts of two combined uniforms, known as the red uniform and the white uniform.

Red Uniform	White Uniform
Black Shoes	Black Shoes or Gillies
Tartan Hose Tops	White Hose
Spats	Garter Flashes
Garter Flashes	“Piper Kilt”
“Piper Kilt”	Leather Sporrans
Horse Hair Sporrans	Black Leather Belt
White Belt	Black Tie
Red Jacket	White Shirt
Plaid	Epaulets
Broach	Hat
Hat	

Pipers are to attend the following during the two-semester school year.

All Kiltie Events	Special Scottish Performances
Winter Concert	Spring Concert
Individual & Group Performances	Ram Bowl I & II
Various Scottish Games	Golf Tournament
Special events that may arise	FBA District & State Festival

Recognition is given for completion of the course and for outstanding performance.

E) JAZZ ENSEMBLE – CO-CURRICULAR CONTRACT (1Credit)

The Riverview Jazz Ensemble is a group which meets during and after school and admission into the ensemble is by audition. Once accepted, attendance to rehearsals is vital to the success of the group.

Members chosen for this group are required to be a member of the Kiltie Band with the exception of needed rhythm section players that only play piano, bass, and guitar. The focus of this ensemble is to study jazz literature, style, and improvisation.

The Jazz Ensemble will perform at concerts, FBA evaluations, and for community events. Your time commitment will vary depending on the performance requests we receive.

Grade- Performance Based/Employability 20%, Rehearsals 40%, Performances 40%

Audition – April - TBA

Rehearsals - Monday and Wednesday: 2:30 – 3:15. August through May.

Traditional Performances- December – Winter Showcase
 February – FBA Evaluation
 March – Arts in March (RHS)
 April – Spring Concert, State FBA Evaluation

Uniform – Tuxedo – checked out and to be cleaned (at your expense) every other performance. Uniform rental and assessment fee is \$25.00 if you are not a Kiltie.

Golf Shirt – You will need to purchase one for our outdoor and less formal performances. The price is \$20.00.

DISCIPLINE

We are all stewards of Kiltie pride and spirit. We are all responsible to maintain the tradition passed on to us over the last 47 years.

We all should feel comfortable correcting each other, officer or not, regardless of age, grade, or section.

The following “step” procedure is designed to deal with situations that cannot be handled by the previously mentioned method.

Step 1- A complaint in writing (referral) by student, officer, chaperon, or staff if the offense is minor in nature will result in one or more of the following:

- a) Teacher student conference
- b) Some assignment or duty
- c) Documentation in student’s folder kept on file in the music dept. office.

Step 2- A repeated, second, minor or major offense reported by a student, officer, chaperon or staff will result in one or more of the following:

- a) Teacher student conference
- b) Parent contact
- c) Some assignment or band duty
- d) Documentation in student file and/or school referral
- e) In school suspension, detention, or Saturday school

Step 3- A habitual offender or a serious infraction will result in one or more of the following:

- a) Documentation in student file and school referral
- b) Teacher, parent, student conference
- c) Out of school suspension, in school suspension, detention, Saturday school
- d) Student behavior contract (I.E.P.)
- e) Suspension from certain band events

Step 4- Continuous offenders or a major offense

- a) Some or all of the above
- b) Dismissal from band and drop fail from class

KILTIE DISCIPLINE/BEHAVIOR CONTRACT

1. Academics:
GPA's and a good education is our primary goal while at RHS. 65%-75% of Kiltie Band is 3.0 or higher. Out of 66 seniors in the class of 2001 all but a half dozen will go to four-year colleges around the world. Most using the Bright Futures Scholarship Program with tens of thousands of dollars from other scholarship sources. Kilties must maintain the minimum eligibility as set by the state of Florida Department of Education.

2. The Arts:
As a musician, dancer, or guard we must improve in our performance level consistently until graduation. The best way to progress is private lessons and dance classes. Daily practice not less than 30 minutes on a consistent basis doubles normal progress.

3. Attitude:
Success of a person, ensemble, or the band expects more from students and parents. Here are 3 indicators of attitude.
 1. Attendance: on time, never absent, 100% club
 2. People: Respect for yourself, your peers, the band officers, chaperones, music staff, and your parents
 3. Materials: Respect for material things: uniform, instrument, equipment, facilities, busses, hotels, etc.

The band staff at Riverview High School strives for a pleasant, enjoyable, educational, and artistic experience.

Some students become repeated offenders of the rules, this and disrespect to the staff is considered defiant behavior and is not tolerated.

Students who have reached their "last chance" through major or consistent minor offenses may sign this special behavior contract allowing continued participation with the Kiltie Band.

The student and parent(s) agree to strictly abide by all school and band rules and regulations especially with reference to "respect to others".

Any deviation will result in early return home from trip(s) at the family's expense and/or dismissal from band.

Student Signature _____ Date _____

Parent Signature _____ Date _____

Teacher Signature _____ Date _____

Principal Signature _____ Date _____

AWARDS

KILTIE AWARDS

Letter and/or Pins	9th - 12th
Most Improved	9th - 12th
Most Outstanding	9th - 12th

OFFICER AWARDS

Squad Leaders	(certificates)
Class Secretaries	(plaques)
Student Assistants	(plaques)
Lieutenants	(certificates)
Librarians	(certificates)
Section Leaders	(certificates)
Executive Officers	(plaques)

SUPERLATIVE AWARDS

Kay Criner Award	(outstanding dancer)
Most Outstanding Color Guard Award	
Most Outstanding Piper Award	
Robert McCormick Award	(outstanding percussionist)
All State Band/Orchestra	(certificates)
100% Club Awards	(t-shirt and pins)
Tri-M Honorary Music	(certificate, pins, cords/tassels)
Most Outstanding Musician	
Louis Armstrong Award	(outstanding jazz musician)
Semper Fidelis Award	(1male, 1 female)
John Philip Sousa Award	(outstanding Kiltie Musician)

CHAPERON RESPONSIBILITIES

Riverview High School is a member of the Florida High School Activities Association and the Florida Music Supervision Association. It is the responsibility of the Principal of Riverview High School, to enforce and abide by all rules and regulations set forth by these organizations.

Chaperons have a handbook provided by the band boosters and have at least one training session, as well as a meeting before each event. Chaperons are an integral part of any successful organization. Their efforts and cooperation cannot be measured in terms of appreciation.

All school sponsored activities sanctioned by the Florida High School Activities Association and the Florida Music Supervision Association designate that chaperons and students **MUST ABIDE BY THE SAME RULES AND REGULATIONS.**

The Chaperon Chairman is a medium between the chaperons and the Directors. It is the responsibility of each chaperon to report any misbehavior of conduct directly to the Chaperon Chairman or the Kiltie Staff. Chaperons should use a written chaperon referral.

DUTIES OF CHAPERONS AT GAMES & TRAVEL

1. Upon arrival at school, report directly to the band lobby to find where the chaperon meeting is held and report to that area.
2. All chaperons are required to attend pre-game meetings. Meetings will be held promptly at 6:00 p.m. for home games and will be held at the time students are instructed to meet for away trips. These meetings will last approximately 20 minutes and are mandatory to attend if

you are going to chaperon. A sign will be posted on the front door of the music building to inform you where the meeting will be held. After the meeting, it is the job of the chaperons to help round up the students to be on the field at 6:30 p.m. Chaperons will carry the buckets with the music to the stands. All chaperons will escort the band to the Ram Bowl, however, once inside the gate, some chaperons will be asked to go directly to the stands to prepare water for the students as they get off the field after pre-game. In escorting the band, make sure that NO ONE walks in between the band rows.

3. Please sit in assigned seats for chaperons. Chaperon seats are on the East side of where the band sits, and on the West side of the dance and guard, creating a barrier from the crowd. Chaperons **do not** sit on the front rows in front of the band.
4. Chaperons are to spread out during the 3rd quarter. Move out of the bleachers and patrol the areas between concession stands.
5. Students are to use a specific concession stand at all home games. Always the "west" stand #2.
6. Should you have a problem with a student, chaperon discipline forms are available. Fill out a form and turn it in to a staff member, remember no written report, no complaint. Do not take disciplinary action.
7. After the band departs for the music building, check stands for lost articles on and under the bleachers.
8. Kiltie band members and assigned chaperons ONLY are permitted in the band area bleachers.
9. Chaperons must refrain from the use of alcoholic beverages and tobacco when in the presence of students. This includes air travel.
10. Experience has shown that chaperons are more effective when they do not chaperon their own children.
11. Male chaperons are asked to assist in the loading and unloading of equipment and luggage.
12. Chaperons are to see that students stay in full uniform in the stands and at performances.

INFORMATION FOR PARENTS

Riverview High School is proud to have our own Kiltie Band website produced by Seda Consulting Services. This website's address is **WWW. Rhskiltieband.com** and includes everything you ever needed to know about the band.

Along with this website information on practice, activities, events, fundraisers and trip information will be sent home with your student in the form of **typed handouts**.

The **Kiltie Keynotes** are another information source and will be sent to each student in the mail.

A **database** is on file for each student. If you move or change phone numbers please let the music department know.

Kiltie quarterly calendars are another form of information that will be sent home with the students.

If you would like a meeting with a teacher, feel free to call **923-1484 Ext. 64060**. We encourage all parents to call the Music Department with any questions or concerns. Please leave a message on the voice mail and all calls will be returned.

Email: Mark_Spreeen@sarasota.k12.fl.us

Norm_Vagn@sarasota.k12.fl.us

****Use underscore keystroke after the teacher's first name****

CONCLUSION

In conclusion, the root of any fine music education program is more than taking a band member and instructing him/her in the reading of music and a drill chart, but they must also learn to appreciate how music represents our culture. They must learn to sacrifice their self for the program, deal with the petty arguments and individual frustrations and form a cohesive, cooperative group striving for the same goal of perfection. It takes motivational, technical, and even diplomatic skills to forge that group--remembering that it is first and foremost comprised of individuals. ---Our goal here is not solely to build a nucleus for an efficient arts program, but also to mold thoughtful, responsible adults with a life long love of music.

Parents,

Parents please read the handbook and be aware of the rules and obligations set forth in the Kiltie Handbook for you and your student.

All students will be asked to read the handbook. **All students and parents are asked to sign below stating that they have read and understand all the contents and have agreed to follow all guidelines.**

PLEASE RETURN THE CONCLUSION PAGE TO THE INSTRUCTOR.

I have read and understand the guidelines set forth in the Kiltie Handbook. I will follow the rules and regulations set forth by the state of Florida Department of Education, Sarasota County School Board, Riverview High School, and the Kiltie Band as stated in this handbook.

STUDENT NAME _____
PLEASE PRINT

CLASS PERIOD _____

STUDENT SIGNATURE _____

PARENT SIGNATURE _____

DATE _____

This becomes a part of each student's individual file.

KILTIE BAND HANDBOOK TABLE OF CONTENTS

Staff, Forward
Demonstration School Status, The Three A's
G.P.A. Eligibility Requirements
Procedures, Class Requirement, Grading System
Grading Scale, Make Up Work, Tutoring
Enrichment Grading
Summer Schedule for Kilties
Health
Procedure for Dropping a Course, Zero Hour Rule
General Band Courtesy
General Rules for Public Appearances and Trips
Rehearsal Requirements and Recommendations
Football Game Regulations, Friday Night Routine
Bus Conduct
Hotel Rules and Regulations
Student Commitment
Attitude, The Magic Word is Attitude
25 Phrases for Kiltie Success
Commandments of Leadership, Uniform
Care of the Uniform
The Uniform Room, Cleaning of the Uniform
Cost of Uniforms
Security and Instrument Lockers, Instrument Contract
Receipt and Bond for school Instruments
Special Class Information
Percussion Schedule, Highland Dance Guidelines
Highland Dance Guidelines
Kiltie Honor Guard Guidelines
Highland Pipers Guidelines
Jazz Ensemble
Discipline
Discipline/Behavior Contract
Yearly Awards, Chaperon Responsibilities
Chaperon Duties
Parent Information/Communication/Fairshare
Conclusion (MUST BE RETURNED TO INSTRUCTOR)